**CREDIT APPLICATION**

**Return To:**

Street Address, City, State, Zip Code

Phone: (000) 000-0000

Fax: (000) 000-0000

Email: [email@website.com](mailto:email@website.com)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Applicant Legal Name | | | | Federal ID # | |
| Trade Name (if different) | | | | | |
| Billing Address | | | Physical Address | | |
| City | ST | Zip | City | ST | Zip |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Phone | | | Fax | | Web Address | | | |
| Contact | | | Title | E-mail | | | | Cell |
| Type of Business (Please check one): Sole Proprietor  Partnership Corporation LLC Other | | | | Description of Business | | | | |
| Business Start Date | | # of Employees | | Approx. Annual Sales | | | Approx. Net Worth | |
| Limit Requested | Sales Tax Exempt? Yes No  *If yes, attach exemption certificate* | | | | | A/P Contact | | |

**Principals - Names of Officers, Partners, Owners, Guarantors (attach additional sheets if necessary)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full Name | Title | Residence Address | Residence Phone | % Interest |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Bank/Finance Co. Reference**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name | City, State | Contact | Phone # | | Account # | Type |
|  |  |  |  | |  |  |
|  |  |  |  | |  |  |
| Has the business or any Principle ever declared Bankruptcy Yes No | | | | Date Declared | | |
| Does the business or any Principle have any outstanding liens or judgments Yes No | | | | | | |

**Trade References**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | City, State | Contact | Phone # | Fax # |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Insurance Co.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | City, State | Contact | Phone # | Fax # |
|  |  |  |  |  |
| Can we contact your agent on your behalf? Yes No | | | | |

**Special Billing Instructions**

|  |  |
| --- | --- |
| Purchase order required? Yes No If yes, Written or Verbal | If verbal are names instead of numbers allowed?  Yes No |
| Who is allowed to charge? | |
| Other requirements? | |

|  |  |
| --- | --- |
| **TERMS & CONDITIONS OF CREDIT & SALES:**  Customer agrees to pay for goods, services, and other items charged to its open account upon receipt of each invoice. Payment is past due if not received by **Company Name LLC** within 30 (thirty) days of the date of invoice. Past due Invoices are subject to a service charge of 1.5% per month (18% APR). It is further agreed that the customer will pay all costs of collection, including attorney fees, should this account require legal proceedings to enforce payment.  The undersigned warrants that all information is correct. It is understood and agreed that the undersigned specifically consents to **Company Name LLC** investigation of the applicant's credit history and may utilize credit reporting services for information on the applicant. The undersigned hereby authorizes the bank and trade references listed to release the information necessary to assist **Company Name LLC** in establishing a line of credit. | |
| Signature | Printed Name |
| Title | Date |

|  |  |
| --- | --- |
| **CONTINUING PERSONAL GUARANTY:**  In consideration of the extension of business credit for goods and services obtained by the above designated Applicant from **Company Name LLC**, and as an inducement to make such extension, the undersigned jointly, severally, irrevocably and unconditionally agree(s) to (1) the terms and conditions set forth in this agreement, which are hereby fully incorporated herein by this reference; and (2) guarantee(s) the payment of any and all indebtedness, including advances, debts, obligations, and liabilities now existing or hereafter made or incurred, together with such costs and expenses, including reasonable attorney's fees, as may be incurred by **Company Name LLC** in the enforcement of this Guaranty, whether or not suit is commenced. The undersigned further indemnify (ies) and holds harmless **Company Name LLC** from any loss, damage, and/or expense caused by or arising out of default of or failure to pay by CUSTOMER. This continuing guaranty shall not be revoked except by written notice to **Company Name LLC** requesting that **Company Name LLC** not make any further sales and deliveries on the security of this Guaranty and until the expiration of five (5) days after such notice shall have been received by **Company Name LLC** by registered mail, return receipt requested. Any revocation shall be effective only with respect to merchandise shipped or delivered after the expiration of said five-day period, and shall not affect in any respect liability incurred by the undersigned prior to that time.  The undersigned, and each of them, agree(s) to be bound by all terms and conditions contained in this Credit Agreement and in the invoices issued hereunder which are incorporated by this reference as though fully set forth in full. | |
| Signature | Printed Name |
| Title | Date |